**SOUTH LEWIS CENTRAL SCHOOL DISTRICT**

**REGULAR BOARD MEETING – TUESDAY, NOVEMBER 21, 2017**

**MIDDLE/HIGH SCHOOL BOARD ROOM**

BOARD Scott Chrzanowski Michael Lisk

MEMBERS Paul Campbell Andrew Liendecker Richard Ventura

PRESENT: Jessica Carpenter Dawn Ludovici Barry Worczak

ABSENT: Thomas Burmingham

OTHERS Douglas Premo, Superintendent

PRESENT: Barry Yette, Business Administrator and Clerk of the Board

 Laurie Podvin and Jordan Thomas, Bowers and Company

 Mike Comet and Tanya Roy, SLTA Representatives

 Rachael Humphrey, Teacher

 4 Students

Barry Worczak, Board President, called the Regular Meeting to order at 6:34 p.m., immediately following the Audit Committee Meeting. A moment of silence was observed and the Pledge of Allegiance was recited.

**APPROVAL OF MINUTES**

|  |  |  |
| --- | --- | --- |
| 187. | Mr. Lisk moved, Mr. Liendecker seconded, that the minutes of the October 17, 2017 Regular Meeting be approved as corrected. Motion carried unanimously | APPROVAL OF MINUTES |

**SCHEDULE OF BILLS, TREASURER’S REPORTS, BUDGET ADJUSTMENTS & TRANSFERS**

|  |  |  |
| --- | --- | --- |
| 188. | Mr. Liendecker moved, Mrs. Carpenter seconded, that the following motions be approved as presented. Motion carried unanimously |  |
| 189. | 1. GENERAL FUND

 Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of October bills as duly audited in the amount of $1,773,304.87 from the General Fund.1. SCHOOL LUNCH FUND

 Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of October bills as duly audited in the amount of $81,785.30 from the School Lunch Fund.1. SPECIAL AID FUND

 Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of October bills as duly audited in the amount of $70,173.77 from the Special Aid Fund.1. TRUST & AGENCY FUND

 Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of October bills as duly audited in the amount of $1,291,346.95 from the Trust & Agency Fund.(5) CAPITAL FUND Resolved that in accordance with the recommendation of the Superintendent of Schools, checks be issued in payment of October bills as duly audited in the amount of $1,111.01 from the Capital Fund. | SCHEDULE OF BILLS |
| 190. | Resolved that, upon the recommendation of the Superintendent of Schools, the Treasurer’s Reports for October, 2017 be accepted. | TREASURER’S REPORTS |
| 191. | Resolved that, upon the recommendation of the Superintendent of Schools, October budgetary adjustments and transfers be made in the amount of $30,121.32. | BUDGET ADJUSTMENTS & TRANSFERS |

**INFORMATION-REPORTS-PROPOSALS-SUPERINTENDENT AND STAFF**

|  |  |  |
| --- | --- | --- |
|  | National FFA Convention Recap – FFA students Presentation of External Audit Report – Laurie Podvin & Jordan Thomas, Bowers & Company, CPAs, PLLC | COMMUNICATION AND REPORTS |
| 192. | Mr. Lisk moved, Mr. Ventura seconded, upon the recommendation of the Superintendent of Schools, the Board of Education accept the external audit report as presented by Bowers & Company, CPAs, PLLC.  Motion carried unanimously | ACCEPT EXTERNAL AUDIT REPORT |
|  | Discussion of Long Range Financial Plan and Fund Balance Management Document - Barry Yette Discussion of Public Hearing dates for the December 12, 2017 vote | COMMUNICATION AND REPORTS |
| 193. | Mrs. Ludovici moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following dates and locations for Public Hearings to discuss the upcoming December 12, 2017 vote:* Tuesday, November 28, 2017 – Glenfield Elementary at 6:30 p.m.
* Monday, December 4, 2017 – Port Leyden Elementary at 6:30 p.m.
* Tuesday, December 5, 2017 – Middle-High School at 6:30 p.m.

 Motion carried unanimously | APPROVAL OF PUBLIC HEARING DATES |
|  | Corrections to Tax RollDiscussion of substitute pay increase to be in compliance with the minimum wage law | CORRECTIONS TO TAX ROLLDISCUSS SUBSTITUTE PAY INCREASE |
| 194. | Mr. Liendecker moved, Mr. Ventura seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the 2017-18 School Related Personnel Substitute rates effective December 31, 2017.  (See enclosed) Motion carried unanimously | APPROVE INCREASE IN SRP SUBSTITUTE RATES |
| 195. | Mr. Lisk moved, Mr. Campbell seconded, upon the recommendation of the Committee on Pre-School and Special Education, approval be granted for the placement of the following students: (See enclosed list) Motion carried unanimously | APPROVAL – COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND SPECIAL EDUCATION PLACEMENTS |

**OLD BUSINESS**

|  |  |  |
| --- | --- | --- |
|  | Discussion of Capital Project * Public Campaign
	+ Public Hearings
	+ Faculty/Staff Meetings
	+ Display Banner
	+ Brochure with Q & A Document
	+ Radio and Newspaper Interviews
	+ School Website
	+ School Messenger Calls
* Vote date - December 12, 2017 – Middle-High School Music Suite -

 Noon to 8:00 p.m.  | CAPITAL PROJECT DISCUSSION |

**INFORMATION-REPORTS-PROPOSALS-BOARD OF EDUCATION**

|  |  |  |
| --- | --- | --- |
|  | A. Report on JLSBA Fall Dinner Meeting “Safety & Security: How it Relates to a Potential BOCES Capital Project”, November 1, 2017 – Dawn Ludovici B. Report on New School Board Member Academy,  November 3-4, 2017, Lake Placid, NY – Dawn Ludovici* Essentials of School Board Governance
* Fiscal Oversight Fundamentals
 | BOARD MEMBER REPORTS |

**NEW BUSINESS – PERSONNEL**

|  |  |  |
| --- | --- | --- |
| 196. | Mr. Campbell moved, Mr. Ventura seconded, that the Board of Education collectively approve the following Personnel motions. Motion carried unanimously | COLLECTIVELY APPROVE PERSONNEL MOTIONS |
| 197. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the resignation of Erin Monnat, Elementary School Counselor, effective October 31, 2017. | RESIGNATION – CERTIFIED/INSTRUCTIONAL – ELEMENTARYSCHOOL COUNSELOR – ERIN MONNAT |
| 198. | Resolved that, upon the recommendation of the Superintendent of Schools, Steven Robinson, having Permanent Certification as a School Counselor, be appointed to a long-term substitute position, in accordance with the terms and conditions of the current agreement between the South Lewis Central School District and the South Lewis Teachers’ Association, effective approximately October 30, 2017, or sooner termination by the Board of Education, but no later than approximately December 21, 2017 at a salary of Step 5 (B + 30 - $45,418 – prorated).Certification: Permanent – School Counselor Degree: MS – Counseling Studies;  BS – Elementary Ed. & Soc. Std.Experience: See enclosed application and resume (Mr. Robinson is filling the long-term substitute vacancy due to the resignation of Erin Monnat.) | APPOINTMENT – CERTIFIED/INSTRUCTIONAL- LONG-TERM SUBSTITUTE -ELEMENTARY SCHOOL COUNSELOR – STEVEN ROBINSON  |

|  |  |  |
| --- | --- | --- |
| 199. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the retirement of Vicki Covey, Special Education Teacher, effective February 17, 2018. | RETIREMENT - CERTIFIED/INSTRUCTIONAL – SPECIAL EDUCATION TEACHER – VICKI COVEY |
| 200. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the retirement of Laury Kerr, Elementary Teacher, effective June 30, 2018. | RETIREMENT - CERTIFIED/INSTRUCTIONAL – ELEMENTARY TEACHER -  LAURY KERR |
| 201. | Resolved that, upon the recommendation of the Superintendent of Schools, the following be appointed to the designated extra-duty assignments for the 2017-18 school year in accordance with the current teachers’ contract: Robotics Competition Club Co-Advisors Kimberly Lemieux & Christine FlansburgRecreational Skiing Cindy Young | APPOINTMENT – EXTRA-CURRICULAR POSITIONS |
| 202. | Resolved that, upon the recommendation of the Superintendent of Schools, the following be appointed to the designated extra-duty assignments for the 2017-2018 school year in accordance with the current teachers’ contract: Modified Volleyball - Julie BurminghamAsst. Varsity Wrestling - Michael ByrneAsst. Boys’ Basketball (unpaid) - Nathan SmithAsst. Volleyball (unpaid) - Mark Lemieux  | APPOINTMENT – INTER-SCHOLASTIC COACHING POSITIONS |
| 203. | Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve Robert Lawry as an Academic Intervention Services and Extended Day Grant AIS Instructor for the 2017-2018 school year. | APPOINTMENT - 2017-18 AIS AND  EXTENDED DAY GRANT AIS INSTRUCTOR |
| 204. | Resolved that, upon the recommendation of the Superintendent of Schools, the following substitutes, pending the results of fingerprinting, be approved for the 2017-2018 school year:  (See enclosed lists) | APPROVAL – SUBSTITUTE LISTS  |

**NEW BUSINESS – OTHER**

|  |  |  |
| --- | --- | --- |
| 205. | Mr. Lisk moved, Mr. Liendecker seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following items for discard/disposal and/or public sale: 1. Technology equipment
2. Chalk boards and walk-behind floor machine
3. Music stands

 (See enclosed lists) Motion carried unanimously | APPROVAL – ITEMS FOR DISCARD/DISPOSAL AND/OR PUBLIC SALE |
| 206. | Mr. Lisk moved, Mr. Chrzanowski seconded, upon the recommendation of the Superintendent of Schools, the report of the Tax Collector, Kim Hrim, for the 2017-2018 fiscal year (amount of tax levy $7,489,547.71, total collected $6,275,362.71) be accepted. (See enclosed) Motion carried unanimously | TAX COLLECTOR’S REPORT  |

|  |  |  |
| --- | --- | --- |
| 207. | Mr. Lisk moved, Mr. Ventura seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Memorandum of Understanding with the Lewis County Board of Elections regarding the use of County electronic voting machines for the School District Special vote to be held on December 12, 2017. (See enclosed agreement) Motion carried unanimously | APPROVAL OF MEMORANDUM OF UNDER-STANDING WITH LEWIS COUNTY BOARD OF ELECTIONS |
| 208. | Mr. Campbell moved, Mr. Chrzanowski seconded, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Memorandum of Understanding between the South Lewis Central School District and Joshua H. Heintz regarding the donation of land. (See enclosed agreement) Motion carried unanimously | APPROVAL OF MEMORANDUM OF UNDER-STANDING WITH JOSHUA H.HEINTZ REGARDING DONATION OF LAND |

**NEW BUSINESS – BOARD MEMBERS**

|  |  |  |
| --- | --- | --- |
| 210. | Mr. Lisk moved, Mrs. Carpenter seconded, upon the recommendation of the Superintendent of Schools, the following Board Committees be established to review proposed department budgets, comprised of the Board members listed:**Physical Education, Athletics, and Health/Nursing– Brian Oaks**Scott Chrzanowski, Mike Lisk, Richard Ventura **Buildings and Grounds- Rich Poniktera and Barry Yette**Tom Burmingham, Scott Chrzanowski, Andy Liendecker, Mike Lisk**Music Department – Judy Duppert/Chad Luther**Tom Burmingham, Paul Campbell, Richard Ventura**Student Transportation – Mike Hanno and Barry Yette**Tom Burmingham, Jessica Carpenter**High School Instructional – Chad Luther**Mike Lisk, Barry Worczak, Dawn Ludovici**Middle School Instructional – Judy Duppert**Paul Campbell, Andy Liendecker, Dawn Ludovici**Elementary Instructional – Christine Flansburg and Chris Villiere**Scott Chrzanowski, Jessica Carpenter, Dawn Ludovici**Special Education – Cathy Littlefield**Andy Liendecker, Jessica Carpenter**Technology- Scott Carpenter**Richard Ventura, Barry Worczak**BOCES/RIC, Debt Service, and Administration – Doug Premo and Barry Yette**Tom Burmingham, Paul Campbell, Barry Worczak **Staffing and Programs (as needed)– Doug Premo and Barry Yette (Principals/Directors/Supervisors as needed)**Tom Burmingham, Andy Liendecker, Mike Lisk, Barry Worczak Motion carried unanimously | ESTABLISH 2018-2019 BUDGET COMMITTEES |

**ADJOURN**

|  |  |  |
| --- | --- | --- |
| 211. | Mrs. Carpenter moved, Mr. Lisk seconded, that the meeting be adjourned at 7:42 p.m.  Motion carried unanimously | ADJOURN |

 Respectfully submitted,

 Barry J. Yette

 Clerk of the Board of Education

Date of Approval: December 19, 2017